



County of Kaua'i
Department of Public Works
Division of Wastewater Management
4444 Rice Street, Suite 500
Lihu'e, Kaua'i, HI 96766

SEWER CREDIT PROGRAM

Attention Sewer Customer:

Mayor Bernard P. Carvalho Jr. encourages all residential sewer customers to apply for the County's Sewer Credit Program that can save you \$20 per month in sewer utility payments.

Highlights of the Sewer Credit Program are outlined below including simple step-by-step instructions on how to complete the application form. For your convenience, we have attached the 2018 Residential Sewer Utility Credit application form.

If qualified, take advantage of this wonderful opportunity provided by the County of Kaua'i.

Sewer Credit Program Highlights

Even if you are receiving a sewer credit in 2017, you **MUST REAPPLY** to be eligible in 2018.

To Qualify:

1. You must be receiving sewer service from the County of Kaua'i.
2. Your 2016 annual adjusted gross income cannot exceed \$40,000.
3. You must not be receiving sewer assistance payments from any organizations.
4. You must claim only one (1) residence for the credit.
5. The dwelling unit for which you are claiming the credit must be your principal residence.
6. You must be current on your sewer utility payments including any sewer payment plan.

To Apply For Credit:

1. The **DEADLINE** for submitting an application is **Tuesday, January 2, 2018**.
2. Mail your completed application to the address below **postmarked no later than Tuesday, January 2, 2018**.

Wastewater Management
4444 Rice Street, Suite 500
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3. Or completed applications may be hand delivered to the County of Kaua'i Wastewater Management Office on the ground floor level of the Kapule Building, 4444 Rice Street, Suite 500, **no later than 4:30pm, Tuesday, January 2, 2018**.
4. Applicants must attach the first two (2) pages of both their 2016 State and Federal Income Tax Returns or complete an affidavit attesting that they were not required to file Tax Returns in 2016.

SEE REVERSE SIDE FOR INSTRUCTIONS

2018 SEWER CREDIT APPLICATION INSTRUCTIONS

Part I: Credit Qualification

- a. Answer each question by checking the appropriate box "YES" or "NO". If you mark "NO" for any of the questions in Part I, do **not** proceed because you are not eligible for the sewer credit.
- b. If all questions are marked "YES" please proceed with the application.

Part II: Total Adjusted Gross Income for the 2016 INCOME TAX YEAR

- a. Enter your TOTAL ADJUSTED GROSS INCOME from your Federal Tax Return on Line A.
- b. Enter your TOTAL ADJUSTED GROSS INCOME from your State Tax Return on Line B.
- c. **Attach a copy of pages 1 & 2 of both your 2016 Federal and State Income Tax Returns. If you were not required to file a 2016 Income Tax Return, please complete the Affidavit on the back of the application.**

NOTE: Total Adjusted Gross Income (AGI) means the combined adjusted gross income of the residential sewer customer and spouse.

Part III: Other Information

- a. Answer each question by checking the appropriate box "YES" or "NO".

NOTE: If you are not the owner occupant, please provide the **Name of Residential Owner** as requested in Part IV of this application.

Part IV. Applicant Information

- a. Complete all portions of Part IV.

Part V. Declaration

- a. Read the Declaration and penalty provisions; be sure that you have completed all parts of the application, and sign and date.

For more information or assistance, please contact the County of Kaua'i Wastewater Management at 241-4082 or 241-4216.

Notes:

- a. Upon approval, your sewer credit will appear on your bi-monthly sewer bill.
- b. If you become delinquent on your account, the credit will be voided until the following calendar year pending qualification.
- c. You must inform the County of Kaua'i when you are no longer living in the residence for which you are receiving the sewer credit.
- d. You must inform the County of Kaua'i when your Total Adjusted Gross Income exceeds \$40,000.

Sewer Credit Applications are also available at the following locations:

- a. County of Kaua'i – Wastewater Management Office, Suite 500
- b. County Neighborhood Centers - Waimea, Hanapepe, Lihu'e and Kapa'a
- c. County of Kaua'i Website at www.kauai.gov